



AGENDA

ASTORIA CITY COUNCIL

*** Wednesday, November 5, 2014 ***

7:00 p.m.

2nd Floor Council Chambers

1095 Duane Street • Astoria OR 97103

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **REPORTS OF COUNCILORS**

4. **CHANGES TO AGENDA**

5. **CONSENT CALENDAR**

The items on the Consent Calendar are considered routine and will be adopted by one motion unless a member of the City Council requests to have any item considered separately. Members of the Community may have an item removed if they contact the City Manager by 5:00 p.m. the day of the meeting.

(a) Boards and Commissions Minutes

(1) Library Board Meeting of 8/19/14

(2) Library Board Meeting of 9/3/14

(3) Parks Board Meeting of 9/24/14

6. **REGULAR AGENDA ITEMS**

(a) Authorization to Join Houston-Galveston Area Council (HGAC) to Enter Into a Contract to Purchase a New Fire Pumper Truck from Pierce Manufacturing (Fire)

(b) Consider Authorization to Purchase a New Fire Pumper Truck and Associated Resolution for a Lease/Purchase Agreement (Fire)

(c) Resolution Appropriating Funds for Purchase of a Fire Pumper Truck (Finance)

(d) Geological Hazards Mapping Update (Public Works)

(e) Irving Avenue Tree Removal (Public Works)

(f) Niagara Landslide (between 14th and 16th Streets) Study(Public Works)

7. **NEW BUSINESS & MISCELLANEOUS, PUBLIC COMMENTS (NON-AGENDA)**

THIS MEETING IS ACCESSIBLE TO THE DISABLED. AN INTERPRETER FOR THE HEARING IMPAIRED MAY BE REQUESTED UNDER THE TERMS OF ORS 192.630 BY CONTACTING JULIE YULL, CITY MANAGER'S OFFICE, 503-325-5824.



CITY OF ASTORIA

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October 31, 2014

MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM:  BRETT ESTES, CITY MANAGER

SUBJECT: ASTORIA CITY COUNCIL MEETING OF NOVEMBER 5, 2014

CONSENT CALENDAR

Item 5(a): Boards and Commissions Minutes

The minutes of the (1) Library Board meeting of August 19, 2014, (2) Library Board meeting of September 3, 2014 and (3) Parks Board meeting of September 24, 2014 are enclosed. Unless there are any questions or comments regarding the contents of these minutes, they are presented for information only.

REGULAR AGENDA ITEMS

Item 6(a): Authorization to Join Houston-Galveston Area Council (HGAC) to Enter Into a Contract to Purchase a New Fire Pumper Truck from Pierce Manufacturing (Fire)

At the April 21, 2014 Astoria City Council meeting, Fire Chief Ames made a presentation regarding the current status of Fire Department equipment. The high cost of ongoing repairs, coupled with the fact that two of the apparatus have reached the end of their useful life, resulted in the recommendation to replace both apparatus. The first is the 1986 Fire Pumper truck 2521. The recommended replacement is a Pierce Arrow XT Pumper. The second is the Quint Aerial Ladder Truck 2541 which would be replaced with a Pierce Arrow XT 105' Aerial Ladder Truck. At the August 4, 2014 Astoria City Council meeting, Financial Analyst John Snyder provided information on possible funding strategies for discussion by Council. It was explained that projections of revenue and expense for the 17th Street Dock Fund indicate resources would be available to secure a seven (7) year annual lease payment towards the purchase of the Pierce Arrow XT Pumper truck.

The Houston-Galveston Area Council (HGAC) is an interstate cooperative procurement agency that facilitates contracts between member jurisdictions and

member manufacturers. The Pierce Manufacturing Company is a member manufacturer. The request for authorization to join the HGAC would allow the City to enter into a contract for the purchase of a Pierce Arrow XT Pumper truck. The process for joining the HGAC has been reviewed by the City Attorney and required a seven (7) business day advertisement noting the City's intent to establish a contract (ORS 279A). The advertisement was published October 3, 2014. No comments were received. After considerable research and time, Fire Chief Ames is recommending the purchase of a Pierce Arrow XT Pumper truck through a contract with HGAC. Purchasing the Pierce Arrow XT will result in a fire pumper that should serve the needs of the City for many years into the future as well as providing the best in modern safety features for our Firefighters. It is recommended that Council authorize joining the Houston-Galveston Area Council to facilitate entering into a contract with Pierce Manufacturing for a lease/purchase of a new Pierce Arrow XT pumper truck.

Item 6(b): Consider Authorization to Purchase a New Fire Pumper Truck and Associated Resolution for a Lease/Purchase Agreement (Fire)

It is proposed that a lease/purchase agreement be used to procure the pumper. Financing for the new pumper truck will be through Oshkosh Capital. Oshkosh is the parent company of Pierce Manufacturing. Financing will be accomplished through a seven (7) year lease to purchase agreement with Oshkosh with the first payment of \$75,000 due on January 31, 2015. Annual payments of \$76,360.30 each will be due in January of each of the following six (6) years. Financial Analyst John Snyder has verified that the lease payments starting with the January 31, 2015 payment can be made with available resources from the 17th Street Dock Fund without adverse financial effect.

In addition to consideration of approval of a resolution to enter into the lease agreement with Oshkosh Capital, the purchase of the new pumper truck would require authorization from Council to enter into a Contract with Pierce Manufacturing for the construction of the pumper. The Contract with Pierce Manufacturing for the new pumper would be in the amount of \$488,251. Oshkosh Capital has provided two (2) lease/purchase options for consideration. Option "A" was described with the \$75,000 payment due on January 31, 2015 followed by the six annual payments thereafter of \$76,360.30. Option "B" consists of seven (7) annual payments in the amount of \$77,954.42. Staff recommends Option "A" which would save the City approximately \$12,500 in interest charges over the life of the lease/purchase. The total cost with 2.86% interest would be \$533,161.80. The City Attorney has approved the sample Lease/Purchase Agreement with Oshkosh Capital and the Contract with Pierce Manufacturing as to form.

It is recommended Council approve the attached resolution for the Lease/Purchase of a Pierce Arrow XT pumper truck from Oshkosh Capital using the Oshkosh Capital Option "A" as described above. It is further recommended that Council approve entering into a Contract with Pierce Manufacturing for the construction of the new pumper truck.

Item 6(c): Resolution Appropriating Funds for Purchase of a Fire Pumper Truck (Finance)

The budget for FY 2014-15 anticipated the lease purchase of a fire pumper truck. \$75,000 was allocated as a transfer to the Capital Improvement Fund in the 17th Street Dock Fund in support of this expenditure. The transfer was not allocated as a resource for the Capital Improvement Fund because the terms of the transaction were not in place. A lease purchase agreement is now being proposed in a separate memo. The terms of the lease are for a down payment of \$75,000 that will leave six (6) annual payments of \$76,360.30 from FY 2015-16 to 2020-21. It is anticipated that these payments will be made by subsequent transfers from the 11th Street Dock Fund. It is recommended that Council consider adopting this resolution to allocate \$75,000 as a down payment on a fire pumper.

Item 6(d): Geological Hazards Mapping Update Grant (Public Works)

The City's existing Past Landslides Map needs to be updated to clearly show all recent slides and changes to the boundaries of existing known landslides. This information is very useful in making land use decisions since our City Development Code requires that all development within 100 feet of a known slide area have a geologic report prepared. It is proposed that the map be updated to a new map titled "City of Astoria Geologic Hazards Map". In July of 2014, staff applied for a \$5,000 Oregon Division of Land Conservation and Development (DLCD) Technical Assistance Grant. The Public Works Department had budgeted \$5,000 to begin the map update. With the additional \$5,000 in grant funds, staff anticipates that the project can be completed. City staff will match the grant funds with approximately \$5,000 in in-kind services (staff labor).

In October 2013, the Oregon Department of Geology and Mineral Industries (DOGAMI) published geologic mapping for the City of Astoria. The new City mapping, in conjunction with the state mapping, will provide the valuable information needed by planners and consultants in making decisions regarding geologic hazards in Astoria. City Attorney Henningsgaard has reviewed and approved the contract as to form. It is recommended that Council accept the Oregon Department of Land Conservation and Development grant for \$5,000 and authorize the Mayor to sign the grant agreement. Staff will be requesting that the City Manager approve a contract with Horning Geosciences that will be under the amount of his \$10,000 spending authority.

Item 6(e): Irving Avenue Tree Removal (Public Works)

At the July 21, 2014 Council meeting Mayor Van Dusen requested that staff have an arborist inspect the Irving Avenue roadway east of the Irving Avenue Bridge Project (between 19th and 33rd Streets) for dangerous trees that could possibly fall during winter wind and/or ice storm events. The purpose of the

task was to minimize the risk of road closure and injury from falling trees. Staff hired a licensed arborist to perform a tree hazard assessment and approximately 50 trees were recommended for removal. A subsequent review by the Mayor, local citizens, and staff reduced the number to approximately 35 trees. Some of the trees are covered with ivy and are structurally defective. The arborist also recommended removing ivy at ground level from trees that have a good vertical growth habit and minimal ivy growth. If Council is in agreement with the arborist's and staff's modified recommendation, staff will obtain three quotes from tree removal companies. If the lowest quote exceeds the City Manager's purchasing authority, staff will return to Council for authorization to proceed. It is recommended that the City Council authorize staff to request quotes to have the trees removed.

Item 6(f): Niagara Landslide (Between 14th and 16th Streets) Study (Public Works)

The City Public Works Department has been maintaining the roadway surface at the Niagara slide area located between 14th and 16th Streets for approximately 75 years. Records show that the slide was first identified in December of 1939. The slide can be described as a slow creeper and requires routine asphalt repair work periodically to maintain the roadway. Staff believes that seeking a permanent repair would be beneficial when public safety, public inconvenience, and the ability to have the road open after a seismic event are considered. In order to prepare a plan for a permanent repair, staff is proposing to initiate a slide study that will characterize the slide and help identify possible repair methods. The first phase of the study would include a Geotechnical study of the history of the slide, field reconnaissance, one exploratory boring, and installation of a slope inclinometer to measure movement. A technical memorandum would then be prepared summarizing the results of the field investigation. The study would cost \$20,000 to complete and includes \$8,500 for a drilling subcontractor to complete the exploratory boring. The work is expected to take approximately three months to complete. A personal services contract defining the scope of work is attached. City Attorney Henningsgaard has reviewed and approved the contract as to form. It is recommended that Council execute a contract with Landslide Technology for a total not to exceed the amount of \$20,000 for geotechnical engineering services on Phase 1 of the Niagara Landslide Study.